Exchange Program Information Form

Please use this form if you are a student applying for OSAP for the academic year that you plan to go on exchange.

Checklist:

☐ Submit a Full-Time OSAP Application

- Select McMaster University as your host exchange institution.
- Select your program and level according to your enrollment.
- **Please note**: your study period information will be adjusted to reflect the information provided on the attached form and the required supporting documentation from your host exchange institution.
- Apply early to allow for enough time to process your application prior to your departure.
- All OSAP funding will be deposited into your McMaster 'Student Account' to pay your tuition and student fees. You are responsible for paying any outstanding balance on your account. Any remaining funding after your fees are paid will be deposited to your personal bank account 5 – 7 business days after your OSAP Confirmation of Enrollment is processed.
- Check your McMaster 'Student Account' and OSAP status regularly.
- Visitourwebsiteformoreinformation.

☐ Complete all sections of the Exchange Program Information Form

☐ Upload the completed form and proof of study period start and end dates from the host exchange institution to your OSAP application

- Deadline Date: 40 days before your study period end date

☐ Next steps:

- Forms will be processed within 3-5 business days.
- Monitor your OSAP application for updates.

Exchange Program Information Form for OSAP Applicants

OSAP applicants complete this form and attach documentation – IN ENGLISH – from the host exchange institution, verifying your study period start and end dates for each term you are studying abroad.

Student Information

Last Name	First Name
McMaster Student ID Number	

Study Period Information

Exchange Institution		Exchange Location	
TERM	START DATE DAY/MONTH/YEAR	END DATE DAY/MONTH/YEAR	STUDY LOCATION FOR EACH SEMESTER
FALL TERM 2026			◯ At McMaster University ◯ At Exchange Institution
WINTER TERM 2027			◯ At McMaster University ◯ At Exchange Institution

The information gathered on this form is collected under the authority of the McMaster University Act, 1976. The information is used for the academic, administrative, financial, and statistical purposes of the University including, but not limited to, admissions; registration and maintaining records; awards and scholarships; convocation; provision of student services, including access to information systems; alumni relations; and disclosure to or on behalf of the applicable McMaster student government. This information is protected and is being collected pursuant to section 39(2) and section 42 of the Freedom of Information and Protection of Privacy Act of Ontario (RSO 1990). Questions regarding the collection or use of this personal information should be directed to the University Secretariat

Financial Information

ALL FIELDS ARE REQUIRED.

IF THERE IS NO VALUE TO ENTER FOR A FIELD, PLEASE ENTER N/A. PLEASE ALSO INCLUDE THE SOURCE FOR GOVERNMENT, OTHER SCHOLARSHIPS/BURSARIES, AND ALL OTHER INCOME.

IF ANY FIELDS ARE LEFT BLANK, YOUR FORM WILL BE DENIED.

INCOME DURING STUDY PERIOD	**Fall Term** Sep 2026 – Dec 2026	**Winter Term** Jan 2027 – Apr 2027	**Spring/Summer Term** May 2027- Aug 2027
Government Income ***You must fill in the source; refer to page 4 for what to report***	**$** **Source:**	**$** **Source:**	**$** **Source:**
McMaster Scholarships	$	$	$
McMaster Bursaries	$	$	$
Ontario Graduate Scholarship (OGS)	$	$	$
McMaster dependent/spouse bursary	$	$	$
Other scholarships/bursaries ***You must fill in the source; refer to page 4 for what to report***	$ **Source:**	$ **Source:**	$ **Source:**
Employment Gross Income (Including Graduate TA & Residence Life CA Income)	$	$	$
Co-op Work Placement Gross Income (Enter amount to be received during each 4-month work term)	$	$	$
All Other Income ***You must fill in the source; refer to page 4 for what to report***	$ **Source:**	$ **Source:**	$ **Source:**

Accommodation – Select the option that applies to you ***You must fill this out for each term****	**Sept – Dec 2026**	**Jan – Apr 2027**	**May – Aug 2027**
	◯ Residing with parents ◯ Not residing with parents	◯ Residing with parents ◯ Not residing with parents	◯ Residing with parents ◯ Not residing with parents

Child Care Costs (if you have dependent children under the age of 12)	**Sept – Dec 2026**	**Jan – April 2027**	**May – Aug 2027**
	$	$	$

I declare that I have read this application in its entirety and have given complete and true information; including all income received or to be received during each of my work and study periods from all sources including government funding assistance. Should any of the information recorded on this form change, I will promptly notify Student Services at McMaster University in writing.

Please sign with BOTH your first and last names (not shortened name, first name only, or initials)

Student Signature:_____ Date: _____

Government income: what to report

- Employment Insurance
- Loss of Earnings Benefits (WSIB)
- Ontario Disability Support Program
- Ontario Works
- Canada Pension Plan (Disability Benefits (CPP-DB), Orphans' Benefits, Survivors' Benefits, Disabled Contributors' Child's Benefits)
- Better Jobs Ontario
- Canada-Ontario Job Grant
- Government program that provides funding for costs of a postsecondary education program (e.g., the BEGIN Initiative: Bridging Educational Grant in Nursing)
- Other (e.g., Social Assistance or Disability Benefits from another province in Canada, Resettlement Assistance Program and/or Private Sponsorship Program funding, funding from Sports Canada, Quest for Gold or other Athletic Training Programs, Veterans Affairs Canada - Education and Training Benefit, Veterans Affairs Canada - Income Replacement Benefit, Canadian Armed Forces Education Benefits, etc.)

DO NOT REPORT: OSAP, RESPs, CESG, CLB, Post-Secondary Student Support Program (PSSSP), CCB, OCB, CDB, Ontario Trillium Benefit, GST/HST credit, Ready, Set, Go program income from CAS, ACSD, or foster care payments

Other scholarship/bursary: what to report

- Scholarships, bursaries, and/or awards from external organizations

DO NOT REPORT Ready, Set, Go program income from CAS, or Post-Secondary Student Support Program (PSSSP)

All Other Income: what to report

- Long-Term Disability Benefits
- Child and/or spousal support
- Rental income
- Investment income, including interest and dividends
- Wage Earner Protection Program (WEPP) support

DO NOT REPORT: OSAP, RESPs, CESG, CLB, Post-Secondary Student Support Program (PSSSP), CCB, OCB, CDB, Ontario Trillium Benefit, GST/HST credit, Ready, Set, Go program income from CAS, ACSD, or foster care payments

Did you receive social assistance from Ontario Works (OW) or Ontario Disability Support Program (ODSP) in the month before your study period (Aug 1/2026 to Sep 1/2027)?

□ Yes ⬓ No If yes, specify source: _____