

Request for a Citizenship Status Update

Instructions

1. Complete and save this form to your computer. Digital signatures are accepted.
2. Log in to your Mosaic Student Centre. Select '**other academics**' and choose **Service Requests** from the dropdown menu, then '**Create New Request**'.
3. Attach this form and any supporting documents to your service request.
4. Return to the Service Request page to monitor updates.

Student Name	Student Number
Email	Telephone Number

Supporting Documents – Please upload one of the following documents with your service request

Confirmation of Permanent Residence

One of the following:

- Valid Canadian Permanent Residency Card (image of front and back)
- Confirmation of Permanent Residence Visa (signed)

Canadian Citizen

One of the following:

- Canadian Citizenship certificate (image of front and back)
- Canadian Passport
- Canadian Birth Certificate

Convention Refugee

One of the following:

- Notice of Decision
- Refugee Protection Identity Document
- Refugee Claimant Document

Student's Signature

Date

FIPPA Notice

The information gathered on this form is collected under the authority of the McMaster University Act, 1976. The information is used for the academic, administrative, financial and statistical purposes of the University including, but not limited to, admissions; registration and maintaining records; awards and scholarships; convocation; provision of student services, including access to information systems; alumni; and disclosure to or on behalf of the applicable McMaster student government. This information is protected and is being collected under section 39(2) and section 42 of the Freedom of Information and Protection of Privacy Act of Ontario (RSO 1990). Questions regarding the collection or use of this personal information should be directed to the University Registrar, University Hall, Room 209, McMaster University.

FOR OFFICE USE ONLY

Verified by Student Services Team

Name: _____ Signature: _____ Date: _____

Effective term: _____ Status: _____

Updated by Records

Name: _____ Signature: _____ Date: _____

Please check one:

- ☐ Assistant Registrar, Records copy
- ☐ Student file copy
- ☐ International Student Services (if applicable)