



Office of the Registrar  
 Student Services  
 1280 Main Street West  
 Gilmour Hall, Room 108  
 Hamilton ON, L8S 4L8  
[registrar.mcmaster.ca/](http://registrar.mcmaster.ca/)

Last Name:	First Name:
McMaster Student ID Number:	
McMaster Email:	
Program Name:	

## Extension to the 20XX/20XX FULL-TIME OSAP APPLICATION

**Please note that this form is only for students who have a complete & confirmed full-time OSAP application for the fall and/or winter terms.** To avoid processing delays, you must complete the information for all three terms in sections 1 and 2.

Application Deadline: no later than 40 days prior to your end of study date.

Check this box if you are a student with a permanent disability (proof of disability must be submitted or on file with Student Services)

### Section 1 – Study Period Information

For each session, please indicate your status & registered number of units

Fall Term	Winter Term	Spring Term	Summer Term
September - December	January - April	May - June	July - August
Status	Status	Status	Status
<input type="checkbox"/> Work placement	<input type="checkbox"/> Work placement	<input type="checkbox"/> Work placement	<input type="checkbox"/> Work placement
<input type="checkbox"/> Study period	<input type="checkbox"/> Study period	<input type="checkbox"/> Study period	<input type="checkbox"/> Study period
<input type="checkbox"/> Break	<input type="checkbox"/> Break	<input type="checkbox"/> Break	<input type="checkbox"/> Break
Total # of enrolled units:	Total # of enrolled units:	Total # of enrolled units:	Total # of enrolled units:

For multi-term courses, divide unit count by 2. Enter half in fall and half in winter.

**Example:** 6-unit multi term course = 3 units in fall and 3 units in winter.

**Example:** 6-unit multi term course = 3 units in spring and 3 units in summer.

Find the [Course Load Calculator](#) on our website.



## **Extension to the 2022/2023 FULL-TIME OSAP APPLICATION**

**Application Deadline:** no later than 40 days prior to your end of study date.

### **Purpose:**

This extension form can be used to extend your OSAP application where all the following specifications are met:

- You have already submitted a full-time OSAP application for the current academic year.
- Your current application is complete and your OSAP Confirmation of Enrolment has been processed.
- You intend to take a 60% course load (40% course load for students with a permanent disability) and your student status is not “continuing or transitional.”
- Your term units OR co-op work placement are a requirement for your McMaster OSAP-eligible degree program.

### **Important Information:**

- Please be aware that any reduction in course load (even by 3 units) may cause a significant reduction in your OSAP entitlement and may result in an overpayment or ineligibility for funding. All changes must be reported promptly.
- If you are a McMaster student taking courses at both McMaster and at another institution on Letter of Permission, please print off a “Registration and Fees Confirmation Form” from our website. You must complete Section A and have an official at the institution where you will be attending complete and sign Section B; then, submit the form along with this extension. If taking all courses at another institution on LOP during the term, you must apply for OSAP through the other institution.
- For funds to be released, you must be enrolled in the total number of units you have specified in Section 1 of this application. The release of funds will occur after the start of your extended study period. Disbursement will be approximately 5 – 10 days after your Confirmation of Enrolment has been processed by the Aid & Awards Office.