



Office of the Registrar  
 Student Services  
 1280 Main Street West  
 Gilmour Hall, Room 108  
 Hamilton ON, L8S 4L8  
[registrar.mcmaster.ca/](http://registrar.mcmaster.ca/)

Last Name:	First Name:
McMaster Student ID Number:	
McMaster Email:	
Program Name:	

## Extension to the 2023/2024 FULL-TIME OSAP APPLICATION

**Please note that this form is only for students who have a complete & confirmed full-time OSAP application for the fall and/or winter terms.** To avoid processing delays, you must complete the information for all three terms in sections 1 and 2.

[Application Deadline](#): no later than 40 days prior to your end of study date.

Check this box if you are a student with a permanent disability (proof of disability must be submitted or on file with Student Services)

### Section 1 – Study Period Information

For each session, please indicate your status & registered number of units

Fall Term	Winter Term	Spring Term	Summer Term
September - December	January - April	May - June	July - August
Status	Status	Status	Status
<input type="checkbox"/> Work placement	<input type="checkbox"/> Work placement	<input type="checkbox"/> Work placement	<input type="checkbox"/> Work placement
<input type="checkbox"/> Study period	<input type="checkbox"/> Study period	<input type="checkbox"/> Study period	<input type="checkbox"/> Study period
<input type="checkbox"/> Break	<input type="checkbox"/> Break	<input type="checkbox"/> Break	<input type="checkbox"/> Break
Total # of enrolled units:	Total # of enrolled units:	Total # of enrolled units:	Total # of enrolled units:

For multi-term courses, divide unit count by 2. Enter half in fall and half in winter.

**Example:** 6-unit multi term course = 3 units in fall and 3 units in winter.

**Example:** 6-unit multi term course = 3 units in spring and 3 units in summer.

Find the [Course Load Calculator](#) on our website.

## Section 2 – Financial Information

Please ensure that all income fields are completed with your total gross income already received OR amounts estimated to be received **OR ZERO**...

**Note: CRB, CRSB, and WEPP received during your study period MUST BE REPORTED in the table below under "Other Income."**

**COMPLETE ALL SECTIONS FOR ALL TERMS, IF NOT, IT WILL NOT BE PROCESSED (If zero, enter zero)**

<b>INCOME DURING STUDY PERIOD</b>	<b>Sept – Dec 2023</b>	<b>Jan – April 2024</b>	<b>May – Aug 2024</b>
Government Income (Source E.g.: ODSP, Ontario Works, EI, WSIB etc.) *Do not include OSAP amounts	\$	\$	\$
	<b>Source:</b>	<b>Source:</b>	<b>Source:</b>
McMaster Scholarship	\$	\$	\$
McMaster Bursary	\$	\$	\$
Ontario Graduate Scholarship (OGS)	\$	\$	\$
McMaster dependent/spouse bursary	\$	\$	\$
Other scholarship/bursary	\$	\$	\$
Employment Gross Income (Including Graduate TA & Residence Life CA Income)	\$	\$	\$
Co-op Work Placement Gross Income (Enter amount to be received during each 4-month work term)	\$	\$	\$
All Other Income (e.g. CRB, CRSB, WEPP, child support, etc.)	\$	\$	\$
	<b>Source:</b>	<b>Source:</b>	<b>Source:</b>

<b>Accommodation – Select the option that applies to you</b>	<b>Sept – Dec 2023</b>	<b>Jan – April 2024</b>	<b>May – Aug 2024</b>
	<input type="checkbox"/> Residing with parents	<input type="checkbox"/> Residing with parents	<input type="checkbox"/> Residing with parents
	<input type="checkbox"/> Not residing with parents	<input type="checkbox"/> Not residing with parents	<input type="checkbox"/> Not residing with parents

<b>Child Care Costs (if you have dependent children under the age of 12)</b>	<b>Sept – Dec 2023</b>	<b>Jan – April 2024</b>	<b>May – Aug 2024</b>
	\$	\$	\$

### DECLARATION & SIGNATURE

I declare that I have read this application in its entirety and have given complete and true information; including all income received or to be received during each of my work and study periods from all sources including government funding assistance. Should any of the information recorded on this form change, I will promptly notify Student Services at McMaster University in writing.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Extension to the 2023/2024 FULL-TIME OSAP APPLICATION**

**Application Deadline:** no later than 40 days prior to your end of study date.

### **Purpose:**

This extension form can be used to extend your OSAP application where all the following specifications are met:

- You have already submitted a full-time OSAP application for the current academic year.
- Your current application is complete and your OSAP Confirmation of Enrolment has been processed.
- You intend to take a 60% course load (40% course load for students with a permanent disability) and your student status is not “continuing or transitional.”
- Your term units OR co-op work placement are a requirement for your McMaster OSAP-eligible degree program.

### **Important Information:**

- Please be aware that any reduction in course load (even by 3 units) may cause a significant reduction in your OSAP entitlement and may result in an overpayment or ineligibility for funding. All changes must be reported promptly.
- If you are a McMaster student taking courses at both McMaster and at another institution on Letter of Permission, please print off a “Registration and Fees Confirmation Form” from our website. You must complete Section A and have an official at the institution where you will be attending complete and sign Section B; then, submit the form along with this extension. If taking all courses at another institution on LOP during the term, you must apply for OSAP through the other institution.
- For funds to be released, you must be enrolled in the total number of units you have specified in Section 1 of this application. The release of funds will occur after the start of your extended study period. Disbursement will be approximately 5 – 10 days after your Confirmation of Enrolment has been processed by the Aid & Awards Office.