

Application for International Fee Exemption

Instructions

1. Complete and save this form to your computer. Digital signatures are accepted.
2. Log in to your Mosaic Student Centre. Select '**other academics**' and choose **Service Requests** from the dropdown menu, then '**Create New Request**'.
3. Attach this form and any supporting documents to your service request.
4. Return to the Service Request page to monitor updates.
5. To update your OWN citizenship, please complete a Citizenship Status Update Request.

Student Name	Student Number
Email	Telephone Number

Please select the option that best describes you:

Dependent of Canadian Citizens/ First Nations Peoples

Dependent of Permanent Residents

A visitor with a work permit or their dependent

A visitor with diplomatic status or their dependent

Religious workers (work permit exempt) or their dependent

Dependent of Convention Refugees (Protected Persons)

Please share any additional information that would be useful for your application.

Please check the types of legal documentation attached to your service request

International Exemption Category	Documentation from student	Documentation from parent, spouse or common-law partner (when applicable)
Dependents of Canadian Citizens/ First Nations Peoples	<input type="checkbox"/> Foreign passport AND <input type="checkbox"/> Post-secondary study permit AND <input type="checkbox"/> Proof of dependent relationship	Canadian Passport OR Nexus Card OR Birth Certificate AND Government-Issued photo ID OR Canadian Citizenship Card OR Canadian Citizenship Certificate AND Government-Issued photo ID OR Certificate of Indian Status Card (issued by DIAND/INAC/AANDC) or new Secure Certificate of Indian Status card (SCIS)
Dependents of Permanent Residents	Foreign passport AND Post-secondary study permit AND Proof of dependent relationship	Valid Canadian Permanent Residency Card OR Confirmation of Permanent Residence Visa <u>signed and dated by an Immigration Officer</u> (IMM 5292, IMM 5688) AND Government-Issued photo ID OR Record of Landing (IMM 1000) AND Government-Issued photo ID

A visitor with a work permit	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Valid work permit specifying employer in Canada</p>	N/A
Dependents of a visitor with a work permit	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport AND</p> <p>Valid work permit specifying employer in Canada</p>
A visitor with diplomatic status	<p>Foreign, Consular, or Special passport AND</p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Letter confirming diplomatic appointment</p>	N/A

<p>Dependents of a visitor with diplomatic status</p>	<p>Foreign, Consular, or Special passport AND</p> <p>Proof of dependent relationship</p> <p>OR</p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Proof of dependent relationship</p>	<p>Foreign, Consular or Special passport AND</p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Letter confirming diplomatic appointment</p>
<p>Religious workers (work permit exempt)</p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Offer of employment from religious organization AND</p> <p>Proof of ordination</p> <p>OR</p> <p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of ordination AND</p> <p>Visitor record (IMM 1097)</p>	<p>N/A</p>

<p>Dependents of religious workers (work permit exempt)</p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport AND</p> <p>Offer of employment from religious organization AND</p> <p>Proof of ordination OR Foreign passport AND</p> <p>Proof of ordination AND</p> <p>Visitor record (IMM 1097)</p>
<p>Dependents of Convention Refugees (Protected Persons)</p>	<p>Foreign passport or Single Journey Travel Document AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport or Single Journey Travel Document (IMM 5485) AND</p> <p>“Notice of Decision” issued by the Immigration and Refugee Board (IRB)</p> <p>OR</p> <p>Foreign passport or Single Journey Travel Document (IMM 5485) AND</p> <p>A protected person document (IMM 5520) issued by issued by Citizenship and Immigration Canada under section 31(1) of the Immigration and Refugee Protection Act</p>

Student's Signature

Date

FIPPA Notice

The information gathered on this form is collected under the authority of the McMaster University Act, 1976. The information is used for the academic, administrative, financial and statistical purposes of the University including, but not limited to, admissions; registration and maintaining records; awards and scholarships; convocation; provision of student services, including access to information systems; alumni; and disclosure to or on behalf of the applicable McMaster student government. This information is protected and is being collected under section 39(2) and section 42 of the Freedom of Information and Protection of Privacy Act of Ontario (RSO 1990). Questions regarding the collection or use of this personal information should be directed to the University Registrar, University Hall, Room 209, McMaster University.

OFFICE USE ONLY

Verified by Student Services Team

Name: _____ Signature: _____ Date: _____

Effective term: _____ Status: _____

Updated by Records

Name: _____ Signature: _____ Date: _____

Please check one:

Assistant Registrar, Records copy

Student file copy

International Student Services copy (if applicable)