

## Application for International Fee Exemption

### Instructions

1. Complete and save this form to your computer. Digital signatures are accepted.
2. Log in to your Mosaic Student Centre. Select '**other academics**' and choose **Service Requests** from the dropdown menu, then '**Create New Request**'.
3. Attach this form and any supporting documents to your service request.
4. Return to the Service Request page to monitor updates.
5. To update your OWN citizenship, please complete a Citizenship Status Update Request.

|              |                  |
|--------------|------------------|
| Student Name | Student Number   |
| Email        | Telephone Number |

Please select the option that best describes you:

Dependent of Canadian Citizens/ First Nations Peoples

Dependent of Permanent Residents

A visitor with a work permit or their dependent

A visitor with diplomatic status or their dependent

Religious workers (work permit exempt) or their dependent

Dependent of Convention Refugees (Protected Persons)

**Please share any additional information that would be useful for your application.**

Please check the types of legal documentation attached to your service request

| International Exemption Category                                     | Documentation from student                                                                                                                                                           | Documentation from parent, spouse or common-law partner (when applicable)                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Dependents of Canadian Citizens/ First Nations Peoples</b></p> | <p><input type="checkbox"/> Foreign passport AND</p> <p><input type="checkbox"/> Post-secondary study permit AND</p> <p><input type="checkbox"/> Proof of dependent relationship</p> | <p>Canadian Passport</p> <p><b>OR</b></p> <p>Nexus Card</p> <p><b>OR</b></p> <p>Birth Certificate AND Government-Issued photo ID</p> <p><b>OR</b></p> <p>Canadian Citizenship Card</p> <p><b>OR</b></p> <p>Canadian Citizenship Certificate AND Government-Issued photo ID</p> <p><b>OR</b></p> <p>Certificate of Indian Status Card (issued by DIAND/INAC/AANDC) or new Secure Certificate of Indian Status card (SCIS)</p> |
| <p><b>Dependents of Permanent Residents</b></p>                      | <p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>                                                                            | <p>Valid Canadian Permanent Residency Card</p> <p><b>OR</b></p> <p>Confirmation of Permanent Residence Visa <u>signed and dated by an Immigration Officer</u> (IMM 5292, IMM 5688) AND Government-Issued photo ID</p> <p><b>OR</b></p> <p>Record of Landing (IMM 1000) AND Government-Issued photo ID</p>                                                                                                                    |

|                                                          |                                                                                                                                                                                  |                                                                                  |
|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <p><b>A visitor with a work permit</b></p>               | <p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Valid work permit</p> <p>Letter of employment</p>                                                          | <p>N/A</p>                                                                       |
| <p><b>Dependents of a visitor with a work permit</b></p> | <p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>                                                                        | <p>Foreign passport AND</p> <p>Valid work permit</p> <p>Letter of employment</p> |
| <p><b>A visitor with diplomatic status</b></p>           | <p>Foreign, Consular, or Special passport AND</p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Letter confirming diplomatic appointment</p> | <p>N/A</p>                                                                       |

|                                                              |                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                               |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Dependents of a visitor with diplomatic status</b></p> | <p>Foreign, Consular, or Special passport <b>AND</b></p> <p>Proof of dependent relationship</p> <p><b>OR</b></p> <p>Department of Foreign Affairs and International Trade Identity Card <b>AND</b></p> <p>Proof of dependent relationship</p>                                                                                                          | <p>Foreign, Consular or Special passport <b>AND</b></p> <p>Department of Foreign Affairs and International Trade Identity Card <b>AND</b></p> <p>Letter confirming diplomatic appointment</p> |
| <p><b>Religious workers (work permit exempt)</b></p>         | <p>Foreign passport <b>AND</b></p> <p>Post-secondary study permit <b>AND</b></p> <p>Offer of employment from religious organization <b>AND</b></p> <p>Proof of ordination</p> <p><b>OR</b></p> <p>Foreign passport <b>AND</b></p> <p>Post-secondary study permit <b>AND</b></p> <p>Proof of ordination <b>AND</b></p> <p>Visitor record (IMM 1097)</p> | <p>N/A</p>                                                                                                                                                                                    |

|                                                                     |                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Dependents of religious workers (work permit exempt)</b></p>  | <p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>                                   | <p>Foreign passport AND</p> <p>Offer of employment from religious organization AND</p> <p>Proof of ordination<br/><b>OR</b><br/>Foreign passport AND</p> <p>Proof of ordination AND</p> <p>Visitor record (IMM 1097)</p>                                                                                                                                                                                                |
| <p><b>Dependents of Convention Refugees (Protected Persons)</b></p> | <p>Foreign passport or Single Journey Travel Document AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p> | <p>Foreign passport or Single Journey Travel Document (IMM 5485) AND</p> <p>“Notice of Decision” issued by the Immigration and Refugee Board (IRB)</p> <p><b>OR</b></p> <p>Foreign passport or Single Journey Travel Document (IMM 5485) AND</p> <p>A protected person document (IMM 5520) issued by issued by Citizenship and Immigration Canada under section 31(1) of the Immigration and Refugee Protection Act</p> |

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Student's Signature

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Date

**FIPPA Notice**

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**OFFICE USE ONLY**

**Verified by Student Services Team**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Effective term: \_\_\_\_\_ Status: \_\_\_\_\_

**Updated by Records**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please check one:

Assistant Registrar, Records copy

Student file copy

International Student Services copy (if applicable)