

## Application for International Fee Exemption

### Instructions

1. Complete and save this form to your computer. Digital signatures are accepted.
2. Log in to your Mosaic Student Centre. Select '**other academics**' and choose **Service Requests** from the dropdown menu, then '**Create New Request**'.
3. Attach this form and any supporting documents to your service request.
4. Return to the Service Request page to monitor updates.

Student Name	Student Number
Email	Telephone Number

Please select the option that best describes you:

Dependent of Canadian Citizens/ First Nations Peoples

Dependent of Permanent Residents

Dependent of a person who has been approved “in-principle” for permanent resident status in Canada

A visitor with a work permit **or** their dependent

A visitor with diplomatic status **or** their dependent

Religious workers (work permit exempt) **or** their dependent

Dependent of Convention Refugees (Protected Persons)

**Please share any additional information that would be useful for your application.**

**Please check the types of legal documentation attached to your service request**

International Exemption Category	Documentation from student	Documentation from parent, spouse or common-law partner (when applicable)
<p><b>Dependents of Canadian Citizens/ First Nations Peoples</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Canadian Passport</p> <p><b>OR</b></p> <p>Nexus Card</p> <p><b>OR</b></p> <p>Birth Certificate AND Government-Issued photo ID</p> <p><b>OR</b></p> <p>Canadian Citizenship Card</p> <p><b>OR</b></p> <p>Canadian Citizenship Certificate AND Government-Issued photo ID</p> <p><b>OR</b></p> <p>Certificate of Indian Status Card (issued by DIAND/INAC/AANDC) or new Secure Certificate of Indian Status card (SCIS)</p>
<p><b>Dependents of Permanent Residents</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Valid Canadian Permanent Residency Card</p> <p><b>OR</b></p> <p>Confirmation of Permanent Residence Visa <u>signed and dated by an Immigration Officer</u> (IMM 5292, IMM 5688) AND Government-Issued photo ID</p> <p><b>OR</b></p> <p>Record of Landing (IMM 1000) AND Government-Issued photo ID</p>

<p><b>A dependent of a person who has been approved “in-principle” for permanent resident status in Canada</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport AND</p> <p>“Approval-in-Principle” letter from Immigration, Refugees and Citizenship Canada (IRCC)</p>
<p><b>A visitor with a work permit</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Valid work permit with a specified employer in Canada AND</p> <p>Letter of employment</p>	<p>N/A</p>
<p><b>Dependents of a visitor with a work permit</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport AND</p> <p>Valid work permit with a specified employer in Canada AND</p> <p>Letter of employment</p>
<p><b>A visitor with diplomatic status</b></p>	<p>Foreign, Consular, or Special passport AND</p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Letter confirming diplomatic appointment</p>	<p>N/A</p>

<p><b>Dependents of a visitor with diplomatic status</b></p>	<p>Foreign, Consular, or Special passport AND</p> <p>Proof of dependent relationship</p> <p><b>OR</b></p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Proof of dependent relationship</p>	<p>Foreign, Consular or Special passport AND</p> <p>Department of Foreign Affairs and International Trade Identity Card AND</p> <p>Letter confirming diplomatic appointment</p>
<p><b>Religious workers (work permit exempt)</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Offer of employment from religious organization AND</p> <p>Proof of ordination</p> <p><b>OR</b></p> <p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of ordination AND</p> <p>Visitor record (IMM 1097)</p>	<p>N/A</p>

<p><b>Dependents of religious workers (work permit exempt)</b></p>	<p>Foreign passport AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport AND</p> <p>Offer of employment from religious organization AND</p> <p>Proof of ordination <b>OR</b> Foreign passport AND</p> <p>Proof of ordination AND</p> <p>Visitor record (IMM 1097)</p>
<p><b>Dependents of Convention Refugees (Protected Persons)</b></p>	<p>Foreign passport or Single Journey Travel Document AND</p> <p>Post-secondary study permit AND</p> <p>Proof of dependent relationship</p>	<p>Foreign passport or Single Journey Travel Document (IMM 5485) AND</p> <p>Post-secondary study permit AND</p> <p>“Notice of Decision” issued by the Immigration and Refugee Board (IRB) <b>OR</b> Foreign passport or Single Journey Travel Document (IMM 5485) AND</p> <p>A protected person document (IMM 5520) issued by issued by Citizenship and Immigration Canada under section 31(1) of the Immigration and Refugee Protection Act</p>

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**FIPPA Notice**

*The information gathered on this form is collected under the authority of the McMaster University Act, 1976. The information is used for the academic, administrative, financial and statistical purposes of the University including, but not limited to, admissions; registration and maintaining records; awards and scholarships; convocation; provision of student services, including access to information systems; alumni; and disclosure to or on behalf of the applicable McMaster student government. This information is protected and is being collected under section 39(2) and section 42 of the Freedom of Information and Protection of Privacy Act of Ontario (RSO 1990). Questions regarding the collection or use of this personal information should be directed to the University Registrar, University Hall, Room 209, McMaster University.*

**OFFICE USE ONLY**

**Verified by Student Services Team**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Effective term: \_\_\_\_\_ Status: \_\_\_\_\_

**Updated by Records**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please check one:

Assistant Registrar, Records copy

Student file copy

International Student Services copy (if applicable)